

CLASS: XI	INDIAN SCHOOL MUSCAT SECOND PERIODIC TEST	SUBJECT: INFORMATION TECHNOLOGY
	SET - A	
QP.NO.	VALUE POINTS	SPLIT UP MARKS
1.	Presentation software is required for the creation of the presentations for a larger audience.	1 Mark
2.	<Start> <Programs> <OpenOffice> <Presentation> , OR, If the OpenOffice Icon is on the desktop, double click the icon	1 Mark
3.	Click Start button> Control Panel > Network and Internet > Network and Sharing Center.	1 Mark
4.	You may have malware running in the background, which is slowing applications on your system. Viruses generally lower the system's performance. Run the virus scanner installed on your system. Check Minimum Free Disk Space Required.	1 Mark
5.	Slide transition applies to the pattern that will show up when one slide goes to the next (for example, wheel, diamond etc.). Slide animation applies to elements of a single slide, i.e., how the different elements in a slide will appear on the screen, their order, etc.	1 + 1 = 2 Marks
6.	The Insert tab consist of commands required for inserting different elements in the slides or inserting slides itself. Insert->Hyperlink->Fill the details of the path of the video. Give a text name for the hyperlink->Apply->close	1 + 1 = 2 Marks
7.	Slide show- To start slide show Slide show settings- Settings for slide show, slide to start Rehearse timings – To give timings settings for the slide. Custom animation- Select the element on the slide on which the animation has to be applied. Slide Transition: A dialog box opens on the right side. Select the transition you want to apply to the slide.	1 + 1 = 2 Marks
8.	The Tools tab consists of commands that can be used on the presentation for better results.It contains several commands like Spelling, Language, Gallery,Color Replacer,Media player, Minimise Presentation,Macros,Extension Manger,XML Filter settings, Auto correction Options, Customize and options.	1 + 1 = 2 Marks
9.	In the bottom left corner of your Windows screen click Start. In the Search box type CMD and press Enter The COMMAND PROMPT (an MS-DOS window) will open. Type IPCONFIG and press Enter. The results should show the Connection-specific DNS Suffix, IP Address, etc, as seen. This information will only show if your system is connected to the internet, else, it will show <i>Media State: Media disconnected</i> .	1 + 1 = 2 Marks
10.	Forcefully End the Application On a PC / Laptop keyboard, press (and hold) Ctrl+Alt+Delete (the Control, Alt, and Delete keys).Select the application which is not responding from the list and click the End Task button.	1 + 1 = 2 Marks

11.	<p>Run a Disk Clean Up Application- To get some more disk space, run the Disk Cleanup Application. On the General tab shown click on the Disk .Cleanup button, to start disk cleanup.</p> <p>Delete Unused Files and Programs-Periodically delete files and programs you do not need. This will increase the free space on your disk,</p> <p>Empty Your Recycle Bin-This can be done by right-clicking on the Recycle Bin icon (usually on the desktop), and then selecting Empty Recycle Bin.</p> <p>(Any two)</p>	1 + 1 = 2 Marks
12.	<p>To change the Default Printer, open the devices and printer dialog box. Click Start button> Control Panel > Hardware and Sound > Devices and Printers. The screen shows the default printer as HP Deskjet 3540 (Printer A). There is a tick inside a small green circle next to its icon.</p>	2 Marks